

HELP KEEP OUR HALL COVID-19 SECURE

- 1. Face coverings are mandatory** whilst in the hall unless you are exempt e.g.
 - Age/disability
 - Children under 11
 - Whilst doing physical activity/exercise or eating/drinking in a designated area. Otherwise please use one when accessing other parts of the hall.
- 2. You must not enter if you or anyone in your household has COVID-19 symptoms**
- 3. If you develop COVID-19 symptoms within 10 days** of visiting these premises you must seek a COVID-19 test.
- 4. All User groups or Hirers** must maintain a register of event attendees, containing contact information for Test, Track, and Trace purposes. Representatives / organisers must consider such information is of a confidential nature and for official use only.
- 5. Maintain 2 metres social distancing as far as possible** especially while waiting to enter the premises and going in and out of rooms.
- 6. Use the hand sanitiser provided** on entering the premises. Clean your hands often. Soap and paper towels are provided.
- 7. Avoid touching your face, nose, or eyes.** Clean your hands if you do.
- 8. “Catch it, Bin it, Kill it”.** Tissues should be disposed of into one of the rubbish bags provided. Then wash your hands.
- 9. Check the organisers of your activity have cleaned door handles, tables, other equipment, sinks and surfaces before you arrived and when you leave.** Keep them clean. We regularly clean all surfaces at the hall but cannot do this between hires.
- 10. Take turns to use confined spaces such as corridors, kitchen and toilet areas.** Standing or sitting next to someone is lower risk than opposite them. Briefly passing another person in a confined space is low risk.
- 11. Keep the hall well ventilated. Close doors and windows on leaving.**
- 12. Use only the ladies and disabled toilets,** the gents toilets are for the sole use of Preschool.
- 13. Take extra care with more vulnerable people** attending.
- 14. Bring your own tea towels** or preferably use the dishwasher. The hall will supply you with washing up liquid and dishcloths if required.
- 15. Wash your clothes when you get home** to reduce the risk of transmission.